

2019-2020 HFES PTA Budget Fact Sheet



The PTA Budget includes 8 sections:

1. **Administrative**
2. **After School Enrichment Program**
3. **Educational Events**
4. **Extra-Curricular Activities**
5. **Faculty/School Support**
6. **Fundraising**
7. **Membership**
8. **Social Events**

Each section includes specific line items for each planned income and expense of the PTA. The following provides a brief description of what is contained in each budget section.

Administrative

This section includes all administrative costs the PTA incurs as a 501(c)3 non-profit organization. This includes expenses for insurance, Membership Toolkit fees to host PTA website, GoDaddy website domain fees, Google Suite fees for PTA emails and file storage, TransFirst transaction fees for credit card purchases, PTA taxes and audit fees, supply purchases including flyer paper, and PTA Training fees.

After School Enrichment Program

The After School Enrichment Program, also known as ASEP, has it's own section in the PTA Budget due to needing separate line items for income and expenses associated to Enrichment Matters, teacher grants, and student scholarships.

Educational Events

This section is a placeholder for any planned educational events throughout the school year. There are line items for Assemblies and Assembly Supplies should we chose to organize one. There is a line item for an Author Visit should this be setup. Also, this is where the PTA tracks funds spent on the 5th Graders T-Shirts for the D.A.R.E Program (<https://dare.org/>) each year.

Extra-Curricular Activities

The PTA offers funds to support many extra-curricular activities both operated by the school and the PTA. An example of a school activity is the Chorus Club. The PTA activities included in this section are the Citizenship Essay Contest, Mileage Club, Odyssey of the Mind, Power Plates, and Reflections.

Faculty/School Support

This section demonstrates the PTA's support for our school faculty and staff in many ways. The PTA provides financial support for American Education Week (AEW) activities, literacy tools, movie licenses, back to school event activities, open house activities, Positive Behavior Improvement Support (PBIS), school's Parent Liaison Support, parent workshops, media support, software fees, spirit wear, Teacher Appreciation Week (TAW), technology expenses, and outdoor beautification (including the Monarch Waystation).

Fundraising

As a non-profit organization, fundraising is what makes all things the PTA supports possible. This section has many line items to show the diversity in our fundraising approaches to alleviate the need for a large fundraising event. This includes selling school supply kits, offering Parents' Night Out events, collecting BoxTops, obtaining business sponsorships, organizing dining/spirit nights, requesting Direct Donations, participating in multiple Support While You Shop programs (no additional cost to you to donate to the PTA), and any other funds that come into the PTA.

Membership

The members of the PTA are key to our success. This year membership dues are only \$12 per adult with a new discounted membership due rate of only \$9 for faculty and staff. Of this membership due, we own the Virginia PTA \$1.50 each and National PTA \$2.25 each leaving the remainder as income to the PTA.

Social Events

This section includes the planned expenses and income associated with PTA events such as PTA Bingo Nights, Fall Social, Multicultural Event, and Winter Shop Event.

For questions or comments about the 2019-2020 Hutchison Farm Elementary School PTA Budget, please contact your PTA Board Members.

Contact information can be found here:

<https://hutchisonfarmpta.membershiptoolkit.com/CoordinatorList>